

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100 Bala Cynwyd, PA 19004 Underwritten by: Philadelphia Indemnity Insurance Company Tokio Marine Specialty Insurance Company

# CYBER SECURITY LIABILITY RENEWAL APPLICATION

## COVERAGES E., F., AND G. ARE CLAIMS MADE AND REPORTED COVERAGES.

### CLAIM EXPENSES UNDER COVERAGES E., F., AND G. ARE INCLUDED WITHIN THE AVAILABLE LIMIT OF INSURANCE. ANY CLAIM EXPENSES PAID UNDER THIS COVERAGE FORM WILL REDUCE THE AVAILABLE LIMITS OF INSURANCE AND MAY EXHAUST THEM COMPLETELY. PLEASE READ THE ENTIRE POLICY CAREFULLY.

Certain terms have specific meaning as defined in the policy form and noted in **bold**. Throughout this Application the words "you" and "your" refer to the **Named Insured** shown in the Declarations, and any other person or organization qualifying as a **Named Insured** under the proposed policy.

## **SECTION I – GENERAL INFORMATION**

Name of Applicant:			
Address:			
City:		State:	Zip:
Telephone:	Website: www.		
Risk Management Contact:			
Risk Manager Email:			
Please provide a brief description of operations:			
Please list all subsidiaries for which coverage is requested under this policy:			

#### To enter more information, please use the Additional information page attached to this application.

	US / Canada	Other Countries	Total
Total number of employees			
Annual sales or revenue	\$	\$	\$
Annual revenue from online sales			
or services	\$	\$	\$

Do you collect, store or process any of the following types of Personally Identifiable
 Information (PII)?
 Yes No

 Please check all that apply:
 Bank Account Information
 Credit Card Numbers
 Driver's License Information
 Other: (please specify)

2. Please estimate the total number of Personally Identifiable Information records held:

# SECTION II - COVERAGE SELECTION (If no changes are requested, leave blank)

	Insuring Agreement	Requested Limit	Requested Deductible
Α.	Loss of Digital Assets	\$	\$
В.	Non-Physical Business Interruption & Extra Expense	\$	(N/A – Time Retention Applies)
C.	Cyber Extortion Threat	\$	\$
D.	Security Event Costs	\$	\$
E.	Network Security & Privacy Liability	\$	\$
F.	Employee Privacy Liability	\$	\$
G.	Electronic Media Liability	\$	\$
Η.	Cyber Terrorism Coverage	\$	\$

## **SECTION III - LOSS EXPERIENCE**

### (Explain any "Yes" responses, including corrective actions and damages incurred on the ADDITIONAL INFORMATION page below):

1.	Since you last completed an application for the proposed insurance, have you sustained any losses due to unauthorized access, unauthorized use, virus, denial of service attack, electronic media liability, data breach, data theft, fraud, electronic vandalism, sabotage or other similar electronic security events?	Yes	No
2.	Since you last completed an application for the proposed insurance, have you experienced any network related business interruption exceeding eight (8) hours other than planned maintenance?	Yes	No
3.	Since you last completed an application for the proposed insurance, has anyone alleged that you were responsible for damage to their computer system(s) arising out of the operation of your computer system(s)?	Yes	No
4.	Since you last completed an application for the proposed insurance, have you received a complaint or other proceeding (including an injunction or other request for non-monetary relief) arising out of intellectual property infringement, copyright infringement, media content, or advertising material?	Yes	No
5.	Since you last completed an application for the proposed insurance, has anyone made a demand, claim, complaint, or filed a lawsuit against you alleging invasion of, or interference with rights of privacy, or the inappropriate disclosure of personally identifiable information (PII)?	Yes	No
6.	Since you last completed an application for the proposed insurance, have you been the subject of an investigation or action by any regulatory or administrative agency for privacy-related violations?	Yes	No
	SECTION IV – RISK CONTROLS		
1.	Do you have a firewall? a. How often do you review the rules within the firewalls? b. When was the last time a rule was removed / deactivated?	Yes	No
2.	Do you require your Information Technology Department or outsourced third party vendors/providers to adhere to a software update process, including software patches and anti-virus software definition upgrades?	Yes	No
3.	Do you perform virus scans of emails, downloads, and portable devices?	Yes	No
4.	Do you restrict access to sensitive client, customer, employee or other third party information?	Yes	No
5.	Do you have a process for managing user accounts, including the timely revocation of access for terminated employees and the removal of outdated accounts?	Yes	No
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6.	Do you have physical security controls in place to restrict access to your computer systems and sensitive paper records?				No	
7.	Do you have role-based controls or other procedures that address user access to critical and sensitive computer systems, applications, or records?				No	
8.	Do you have a written business continuity/disaster recovery plan that includes procedures to be followed in the event of a disruptive computer or network incident?				No	
9.	Are system back-up and reco performed at least annually?	very procedures tested for	all mission-critical systems a	and Yes	No	
10.	<ul> <li>Do you have a designated individual or group responsible for information security and compliance operations? Please specify below by checking all that apply: Risk Management Department Chief Information Officer / Chief Information Security Officer Other: (please specify)</li> </ul>					
11.	<ul> <li>Is all sensitive customer, client and employee data:</li> <li>a. encrypted at rest?</li> <li>b. encrypted in transit?</li> <li>c. accessible via mobile devices, laptops or other portable storage media?</li> <li>If yes, are the mobile devices, laptops or other storage media encrypted?</li> </ul>				No No No No	
12.	. How long would it take to restore your operations after a computer attack or other loss/corruption of data? 0-12 Hours 12-24 Hours 24 Hours					
13.	Are mission-critical transactions and security logs reviewed periodically for suspicious activity? If yes, how frequently?				No	
14.	4. Have you undergone an information security or privacy compliance evaluation? If yes, identify who performed the evaluation, the date it was performed, the type of evaluation, and attach a copy of it.				No	
	Were all recommendations implemented and deficiencies corrected? Yes If no, please explain on the ADDITIONAL INFORMATION page)				No	
15.	Do you outsource critical com access/presence to others? If yes, check all that apply a			Yes	No	
[		TECH-RELAT	TED SERVICE			
		Backup, co-location	Financial Services and	Other: "cloud", A	SP,	
	Internet Service Provider	and data recovery	Payment Processing	SAAS, Etc.		
	Comcast Verizon	AT & T	ADP Authorize.net	Amazon		
ŀ	Time Warner	Mozy HP	Blackbaud	Microsoft Google		
	AT & T	IBM	BA Merchant Services	Google Go Daddy		
	Optimum / Cablevision	Iron Mountain	First Data	IBM		
	Cox	Rackspace	Fiserv		Media Temple	
	Century Link	Sunguard	Global Payments		Endurance/Bluehost	
	Windstream	TierPoint	Heartland		Rackspace	
	Charter	In House	Metavente	Akamai		
	Road Runner	Other:	Paymentech	Verizon		
	Level 3		Paypal	SoftLayer		
	Other:		Square	HostGator		
	Stripe     VI       Verisign     Sa			VMWare/Dell/E		
				Salesforce		
				Other:		
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16.	Do you have a program in place to periodically test your data security controls?			No
17.	Do you have written contracts in place to enforce your information security policy and procedures with third party service providers?			No
18.	Do such contracts contain hold harmless or indemnification clauses in your favor?			No
19.	Do you audit all vendors and service providers who handle or access your data and require them to have adequate security protocols?			No
20.	Do you have a document destruction and retention policy?	Ņ	⁄es	No
21.	Do you monitor your network in real time to detect possible intrusions or abnormalities in the performance of the system?			No
	SECTION V – PRIVACY CONTROLS			
1.	Have you achieved compliance with the following: (check all that apply)			
1.	PCIDSS (Payment Card Industry Data Security Standard )	Yes	No	N/A
	GLBA (Gramm-Leach-Bliley Act)		No	N/A
	HIPAA (Health Insurance Portability and Accountability Act)	Yes	No	N/A
	THEAA (Health Insurance Foliability and Accountability Act)	165	INU	IN/A
2.	Does your hiring process include the following for all employees and independent contractors (check all that apply):			
	Drug testing Work history checks			
	Criminal background checks Credit history checks			
	Educational background Other (specify):			
3.	Do you have a current enterprise-wide computer network and information security polic that applies to employees, independent contractors, and third-party vendors?	· ·	íes	No
	If yes, is the information published within the company (e.g. corporate intranet, employe handbook, etc.)?		res	No
4		-4.4.5		
4.	Are all employees periodically instructed on their specific job responsibilities with respe information security, such as the proper reporting of suspected security incidents?		res	No
5.	Do you have a formal written privacy policy?		res	No
0.	If yes, has the policy been reviewed and approved by legal counsel?		res	No
	if yes, has the policy been reviewed and approved by legal coursel?		165	INU
6.	Are your information systems and supporting business procedures prepared to honor customer preferences concerning the opt-out of sharing of non-public, personal information to non-affiliated third parties?			No
7.	Do you require the transmission of personal customer information such as credit card numbers, contact information, etc., as part of your internet-based services?	Y	ſes	No
	SECTION VI – MEDIA LIABILITY CONTROLS			
1.	Do you have a process to review content or materials (including meta tags) before they published, broadcasted, distributed, or displayed on your website for the following:	are		
	Defamation (Slander or Libel)?	Y	res	No
	Right to privacy or publicity?	Y	ſes	No
	Copyright, trademark or domain name?	Y	res	No
2.	Have your products or services been the subject of copyright, patent or trademark			
	infringement allegations?	Ň	res	No
3.	Does your organization use social media?	Ň	res	No
0.	a. Do you monitor postings?		res	No
	b. Are there formal procedures for complaints?			No
	c. Is content reviewed by legal counsel?		res res	No
	o. Is content reviewed by legal couriser:		63	INU

# **ADDITIONAL INFORMATION**

This page may be used to provide additional information to any question on this application. Please identify the question number to which you are referring.

Signature

#### FRAUD STATEMENT AND SIGNATURE SECTIONS

The Undersigned states that they/ them are an authorized representative of the Applicant and declares to the best of their knowledge and belief and after reasonable inquiry, that the statements set forth in this Application (and any attachments submitted with this Application) are true and complete and may be relied upon by Company \* in quoting and issuing the policy. If any of the information in this Application changes prior to the effective date of the policy, the Applicant will notify the Company of such changes and the Company may modify or withdraw the quote or binder.

The signing of this Application does not bind the Company to offer, or the Applicant to purchase the policy. \*Company refers collectively to Philadelphia Indemnity Insurance Company and Tokio Marine Specialty Insurance Company

VIRGINIA APPLICANT: READ YOUR POLICY. THE POLICY OF INSURANCE FOR WHICH THIS APPLICATION IS BEING MADE, IF ISSUED, MAY BE CANCELLED WITHOUT CAUSE AT THE OPTION OF THE INSURER AT ANY TIME IN THE FIRST 60 DAYS DURING WHICH IT IS IN EFFECT AND AT ANY TIME THEREAFTER FOR REASONS STATED IN THE POLICY.

#### FRAUD NOTICE STATEMENTS

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE (OR STATEMENT OF CLAIM) CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THAT PERSON TO CRIMINAL AND CIVIL PENALTIES (IN OREGON, THE AFOREMENTIONED ACTIONS MAY CONSTITUTE A FRAUDULENT INSURANCE ACT WHICH MAY BE A CRIME AND MAY SUBJECT THE PERSON TO PENALTIES). (NOT APPLICABLE IN AL, AR, CA, CO, DC, FL, KS, KY, LA, ME, MD, NJ, NY, OH, OK, PA, RI, TN, VA, VT, WA AND WV).

**APPLICABLE IN AL, AR, LA, MD, RI AND WV:** ANY PERSON WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND/OR CONFINEMENT IN PRISON (IN ALABAMA, MAYBE SUJECT TO RESTITUTION FINES OR CONFINEMENT IN PRISON, OR ANY COMBINATION THEREOF).

**APPLICABLE IN CALIFORNIA:** FOR YOUR PROTECTION CALIFORNIA LAW REQUIRES THE FOLLOWING TO APPEAR ON THIS FORM. ANY PERSON WHO KNOWINGLY PRESENTS FALSE OR FRAUDLENT INFORMATION TO OBTAIN OR AMEND INSURANCE COVERAGE OR TO MAKE A CLAIM FOR PAYMENT OF A LOSS IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE PRISON.

**APPLICABLE IN COLORADO:** IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AGENCIES.

**APPLICABLE IN DISTRICT OF COLUMBIA:** WARNING: IT IS A CRIME TO PROVIDE FALSE OR MISLEADING INFORMATION TO AN INSURER FOR THE PURPOSE OF DEFRAUDING THE INSURER OR ANY OTHER PERSON. PENALTIES INCLUDE IMPRISONMENT AND/OR FINES. IN ADDITION, AN INSURER MAY DENY INSURANCE BENEFITS IF FALSE INFORMATION MATERIALLY RELATED TO A CLAIM WAS PROVIDED BY THE APPLICANT.

**APPLICABLE IN FLORIDA** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY OF THE THIRD DEGREE.

**APPLICABLE IN KANSAS:** AN ACT COMMITTED BY ANY PERSON WHO, KNOWINGLY AND WITH INTENT TO DEFRAUD, PRESENTS, CAUSES TO BE PRESENTED OR PREPARES WITH KNOWLEDGE OR BELIEF THAT IT WILL BE PRESENTED TO OR BY AN INSURER, PURPORTED INSURER, BROKER OR ANY AGENT THEREOF, ANY WRITTEN, ELECTRONIC, ELECTRONIC IMPULSE, FACSIMILE, MAGNETIC, ORAL, OR TELEPHONIC COMMUNICATION OR STATEMENT AS PART OF, OR IN SUPPORT OF, AN APPLICATION FOR THE ISSUANCE OF, OR THE RATING OF AN INSURANCE POLICY FOR PERSONAL OR COMMERCIAL INSURANCE, OR A CLAIM FOR PAYMENT OR OTHER BENEFIT PURSUANT TO AN INSURANCE POLICY FOR COMMERCIAL OR PERSONAL INSURANCE WHICH SUCH PERSON KNOWS TO CONTAIN MATERIALLY FALSE INFORMATION CONCERNING ANY FACT MATERIAL THERETO; OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO.

**APPLICABLE IN KENTUCKY:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSONS FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME.

**APPLICABLE IN MAINE:** IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES OR A DENIAL OF INSURANCE BENEFITS.

**APPLICABLE IN NEW JERSEY:** ANY PERSON WHO INCLUDES ANY FALSE OR MISLEADING INFORMATION ON AN APPLICATION FOR AN INSURANCE POLICY IS SUBJECT TO CRIMINAL AND CIVIL PENALTIES.

**APPLICABLE IN NEW MEXICO:** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.

**APPLICABLE IN OHIO**: ANY PERSON WHO, WITH INTENT TO DEFRAUD OR KNOWING THAT HE IS FACILITATING A FRAUD AGAINST AN INSURER, SUBMITS AN APPLICATION OR FILES A CLAIM CONTAINING A FALSE OR DECEPTIVE STATEMENT IS GUILTY OF INSURANCE FRAUD.

**APPLICABLE IN OKLAHOMA**: WARNING: ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY.

**APPLICABLE IN PENNSYLVANIA:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

**APPLICABLE IN TENNESSEE, VIRGINIA AND WASHINGTON:** IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS.

**APPLICABLE IN VERMONT:** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE STATEMENT IN AN APPLICATION FOR INSURANCE MAY BE GUILTY OF A CRIMINAL OFFENSE AND SUBJECT TO PENALTIES UNDER STATE LAW.

**APPLICABLE IN NEW YORK:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION. THIS APPLIES TO AUTO INSURANCE.

NAME (PLEASE PRINT/TYPE)

TITLE (MUST BE SIGNED BY THE PRESIDENT, BOARD CHAIR, CEO OR EXECUTIVE DIRECTOR)

SIGNATURE

DATE

AGENCY

#### SECTION TO BE COMPLETED BY THE PRODUCER/BROKER/AGENT

PRODUCER (If this is a Florida Risk, Producer means Florida Licensed Agent)

PRODUCER LICENSE NUMBER (If this a Florida Risk, Producer means Florida Licensed Agent)

ADDRESS (STREET, CITY, STATE, ZIP)