



## PRODUCER PROFILE - GEORGIA

Attn: Compliance Department  
One Bala Plaza, Suite 100, Bala Cynwyd, PA 19004  
800.873.4552 ~ Fax: 610.617.7940 ~ [agentlicensing@phly.com](mailto:agentlicensing@phly.com)

**Please type or print your answers. Use a separate sheet if necessary.**

- Name of Agency:
- Business Address  
Street:  
City: County: State: Zip:
- Mailing Address: (if different from above)  
Street:  
City: County: State: Zip:
- Telephone: E-mail: Fax:
- Corporation LLC Partnership Individual
- FEIN/Taxpayer ID: Year business established:
- Please indicate billing options agency utilizes: Direct Bill Agency Bill\*  
**\*If requesting Agency Bill, please complete the Agency Bill Questionnaire below.**
- Is Agency engaged in, owned by, associated or affiliated with, or controlled by any other business interest? **If yes, please describe:** Yes No

### AGENCY PRINCIPAL INFORMATION

1. Name	Year Started in Insurance	Year Started with Agency	Social Security Number	DOB

- Primary Residence Address  
Street:  
City: County: State: Zip:
- National Producer Number (NPN): [NPN Lookup](#)
- Have you ever been convicted of, plead guilty or no contest to a felony or a misdemeanor involving dishonesty or breach of trust? If yes, provide details. Yes No
- Have you ever committed a violation of any state insurance law? If yes, provide details. Yes No

**Please include a copy of your CURRENT producer license for each state where licensed.**

**TO WHOM IT MAY CONCERN:**

*"I hereby authorize Philadelphia Insurance Companies, or its authorized representatives, to conduct such inquiries as necessary to verify all information contained in my application for program business with Philadelphia Insurance Companies. Said inquiries will include verification of previous employment, education, criminal conviction record, and the procurement of a consumer credit report."*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**CONFIDENTIALITY**

*As part of its due diligence efforts, Philadelphia Insurance Companies requests individual social security numbers to perform background check inquiries.*

*Philadelphia Insurance Companies utilizes a third party vendor to perform these background check inquiries and does not share or use an individual's social security number with any other party or for any other reason.*

**OPERATIONS**

1. Does your Agency write business outside your state of domicile? Yes No  
**If yes, which state(s):**

2. Please check all states in which your Agency holds a valid license:

Alabama	Illinois	Montana	Rhode Island
Alaska	Indiana	Nebraska	South Carolina
Arizona	Iowa	Nevada	South Dakota
Arkansas	Kansas	New Hampshire	Tennessee
California	Kentucky	New Jersey	Texas
Colorado	Louisiana	New Mexico	Utah
Connecticut	Maine	New York	Vermont
Delaware	Maryland	North Carolina	Virginia
District of Columbia	Massachusetts	North Dakota	Washington
Florida	Michigan	Ohio	West Virginia
Georgia	Minnesota	Oklahoma	Wisconsin
Hawaii	Mississippi	Oregon	Wyoming
Idaho	Missouri	Pennsylvania	

3. Does your Agency operate as a Wholesaler, Retailer, or combination:  
    % Retail                      %Wholesale                      % MGA Bind Authority

4. Anticipated volume to Philadelphia Insurance Companies will come from the following sources:  
a. New Business:\$  
b. Transfer from Current Carrier:\$  
c. Transfer from Discontinued Carrier:\$

5. Does your Agency maintain Errors & Omissions coverage? **If yes, please complete the following:** Yes No  
Insurance Company:  
Limits:\$                                      Deductible:\$                                      Effective Dates:

6. Does your Agency maintain D&O and EPLI coverage? **If yes, please complete the following:** Yes No  
Insurance Company:  
Limits:\$                                      Deductible:\$                                      Effective Dates:

7. What is the current limit on your Agency Employee Dishonesty coverage? *(minimum \$100,000 required)*  
\$

**BE SURE TO INCLUDE COPIES OF ALL INSURANCE DECLARATIONS PAGES**

8. Is there any pending or threatened litigation or judgment within the past five (5) years exceeding \$5,000 against any of your agents, brokers, or any of the principals? **If yes, please explain:** Yes No

9. Are all binders mailed to both Insured and Company? Yes No



**Georgia Bureau of Investigation  
Georgia Crime Information Center  
Consent Form**

I hereby authorize Philadelphia Insurance Companies to receive any Georgia criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

Full Legal Name (Print)

Address

City

State

Zip

Sex

Date of Birth

SSN

\_\_\_\_\_  
Signature

Date

I \_\_\_\_\_ give consent to the above  
Named to perform periodic criminal history background checks for the duration of my employment with  
Philadelphia Insurance Companies.